

Wage Levy Questionnaire

We know this is a difficult time. A wage levy can take most of your salary and put you in a position where you are unable to meet your basic financial obligations. The information you supply below will assist us in negotiating with the IRS for the earliest possible release of your wage levy.

1. Copy of the wage levy. Please provide a copy of the wage levy. If you do not have a copy, please obtain one as soon as possible and fax it to us at (817) 461-4602.
2. Payroll Office. Please provide the following information regarding the payroll office which has the levy:

Contact Person: _____

Address: _____

Phone No. _____

Fax No. _____

3. Unfiled Returns. If you have failed to file any personal or business tax returns, please identify the returns involved and state whether they have been prepared or if you have made any arrangements to have them prepared.
4. Defaults on IRS Installment Agreements. If you have defaulted on one or more IRS installment agreements, please provide details below:

5. In-person or telephone contacts with the IRS. Please identify each IRS person with whom you spoke concerning the past due taxes at any time during the last six months.

6. Written Correspondence from the IRS. Please provide us with copies of all written correspondence (letters, notices, demands) you received from the IRS in the past six months.

7. Other IRS Enforced Collection Measures. If the IRS has levied on (taken) bank accounts, IRA 401(k) accounts or personal property (e.g., an automobile) in the last year, please provide details.

8. IRS Collection Information Statements. You may be asked to draft IRS financial disclosure documents (Forms 433-A and/or B). If these documents are required, please take the time to be as accurate as possible and include all required attachments.